

**TECHNICAL ADVISORY COMMITTEE (TAC)
FOR THE
CONGESTION MANAGEMENT PROGRAM (CMP)**

**April 21, 2005
MINUTES**

The one hundred fifty-third (153rd) meeting of the Technical Advisory Committee (TAC) was held in the SamTrans Offices, 1250 San Carlos Avenue, San Carlos, Bacciocco Auditorium. Geoff Kline, TAC Secretary, called the meeting to order at 1:16 p.m. on Thursday, April 21, 2005.

TAC members attending the meeting were:

George Bagdon - Burlingame
Merrill Buck - San Bruno
Neil Cullen - San Mateo County Engineer (Co-Chair)
Craig Ewing - Belmont Planner
Kenneth Folan - Metropolitan Transportation Commission (MTC)
Geoff Kline - City/County Association of Governments (C/CAG)
John Lisenko - Foster City
Rick Mao – Colma
Parviz Mokhtari – San Carlos
Meg Monroe - Burlingame Planner
Rubin Niño – Menlo Park
Larry Patterson – San Mateo
Ray Razavi - South San Francisco
Mo Sharma - Daly City
Ian McAvoy – SamTrans
Joe Hurley – Transportation Authority

Others attending the meeting were:

Richard Napier – Executive Director, C/CAG
Pat Dixon - San Mateo County Transportation Authority Citizens Advisory Committee
Brian Lee – San Mateo County Public Works
Randy Breault - Brisbane Public Works
Sandy Wong – C/CAG
Tom Madalena – C/CAG
Onnolee Trapp – CMAQ Committee
Christine Maley-Grubl – Peninsula Traffic Congestion Relief Alliance
Zachary Chop - Caltrans

1. Public comment on items not on the agenda.

Geoff Kline welcomed the two new TAC members: Ian McAvoy of SamTrans replacing Howard Goode as the Co-Chair of the TAC, and Joe Hurley of the San Mateo County Transportation Authority replacing Corinne Goodrich.

Christine Maley-Grubl of the Peninsula Traffic Congestion Relief Alliance announced that Bike to Work Day will be on May 19, 2005. She asked the TAC members to encourage their staffs to participate.

2. Issues from the last C/CAG and CMAQ meetings.

Richard Napier mentioned that the AB 1546 (\$4 fee on motor vehicles registered in San Mateo County – Environmental/Transportation Pilot Program) local share allocation information will be sent out very soon.

Sandy Wong announced that the C/CAG Board has appointed Cory Roay as a public member to the Bicycle and Pedestrian Advisory Committee (BPAC) replacing Colleen Jordan. Geoff Kline added that the BPAC's composition will soon be reevaluated to add more emphasis on pedestrian issues because the BPAC is currently bicycle oriented. Persons interested in becoming a BPAC member will be called upon. A member of the TAC cautioned that bicycle issues are not being addressed by any other programs, while pedestrian facilities are almost always included in development improvement projects.

3. Approval of the Minutes from February 17, 2005.

Approval with a minor change.

4. Recommendation for Transit Oriented Development (TOD) Housing Incentive Initiative for 2005.

Tom Madalena presented the Transit Oriented Development (TOD) Housing Incentive program policy for the 2005 program and the recommendation on projects to be included in this cycle. The objective of this program is to encourage high-density housing (greater than 40 units per acre) within 1/3 of a mile of a BART or CalTrain station. For eligible housing projects, C/CAG will make a commitment to program the incentive funds to a transportation project identified by the sponsor if the housing is built within two years.

There were a total of 14 projects that were recommended for this cycle of the TOD Housing Incentive Program. They are: City of Redwood City (Walnut Street Condominiums, \$35,460); City of Menlo Park (O'Brien at Derry Lane, \$278,222); City of San Carlos (1000 El Camino/John Baer, \$181,886); City of Burlingame (California Murchison Project, \$45,360); City San Bruno (Paragon Apartments, \$383,132); City of San Bruno (Village at The Crossing, \$396,340); City of San Bruno (San Bruno Plaza, \$61,466); City of Millbrae (Belamor, \$320,332); City of Redwood City (Montgomery Villas, \$163,590); City of San Mateo (PA 01-145 Palm Residences, \$37,086); City of San Mateo (PA 04-083 Delaware Place, \$335,104); City of South San Francisco (SSF BART Station Transit Village Development Projects, \$177,012); City of Daly City (Landmark Plaza Development, \$229,020); City of Daly City (American Baptist Homes of the West, \$54,530). The TAC approved the recommendation.

5. Review of draft policy on Traffic Impact Analysis (TIA) to determine impacts on the Congestion Management Program (CMP) roadway network resulting from roadway changes, General Plan updates, and land use development projects.

Sandy Wong reported on the keys points of the draft policy developed by a subcommittee as recommended by the TAC at its August 2004 meeting. The intent of this proposed policy is to provide clear direction to local jurisdictions on how to analyze CMP impacts resulting from roadway changes or land use decisions. The TAC made some comments and suggestions on the draft policy and approved that the draft, with comments from this meeting incorporated, be sent to all Public Works Directors and Planning Directors for their review.

Randy Breault complimented the policy, but asked what mitigations will be required when any freeway drops below LOS standard. The TAC agreed that the subcommittee should stay intact and meet quarterly, and that it should further discuss potential mitigation measures. The TAC also recommended this policy be updated every two years.

6. Measure A update

Joe Hurley provided an update on the Measure A program. The Transportation Authority is working with the City of Burlingame and City of San Mateo as well as Caltrans on the Peninsula Avenue/US 101 Interchange project. There will be a meeting on April 27, 2005 at 1:00 pm. Joe further stated that the Strategic Plan development is in progress and expected to be completed by the beginning of 2006. It will likely come to this TAC in August or September 2005 for input. He also emphasized the importance of the 3rd to Millbrae Avenue Auxiliary Lane project (\$88M), which is the priority for Year 2005/06.

7. C/CAG Budget for 2005/06.

Richard Napier handed out a copy of the C/CAG 2005-2006 Program Budget. He also highlighted some of the important items.

8. Items of interest/new business..

Rich Napier announced that he attended the Progress Seminar in Monterey and spoke in general terms regarding funding problems.

Neither TAC members nor public members had other final comments. The next TAC meeting is scheduled for May 19, 2005.

The meeting adjourned at 2:28 p.m.